Parent Teacher Conferences – February 27, 2025

Parent Teacher Conferences are scheduled for Thursday, February 27, 2025. The conferences will take place between 3:00-5:00 pm and then from 5:30-6:30 pm.

Parents/Guardians can book appointments to discuss your student's progress directly online as follows:

1. Click the link: <u>http://cms.parentteacherconferences.net</u>

Welcome to the on-line parent teacher inter create an account, enter your children and t Appointments scheduling will start at specifi easy to use and it will take only a few minut register for an account, click on the "REGIS	hen schedule interview tim ed times, see the schedule es to setup your account, y	es for you to meet with their teachers e listed below. You will find the system	ble to Chilliwao	ck Middle School k, BC
			Passw	
Upcoming Appointment Schedule				
Schedule		Schedule Start Date	Booking Start	
ent Teacher Conferences - February 20)25	Feb 26, 2025	Feb 7, 2025 12.00 an	n

- 2. Register for an account by clicking the "**CLICK HERE TO REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
- 3. Add the student into the system by clicking the "Add a Student" button. Click "Insert New" button to add more students.
- 4. Click the "date" icon beside each student's name to schedule appointments. At this point you will need to choose Student Led Conferences February 2025
- Select "View Calendars" button and then the teachers you wish to book appointments with. Use the "Ctrl" or "Command" key to select your student's main Division teacher as well as their Applied Skills or Band teacher if you wish to view at the same time.
- 6. Click on available time slots to book your appointments and then click the "**Book Appointments**" button to save your bookings.

Please feel free to contact our office should you require assistance with booking your appointment.